Getting Started

1. REGISTRATION OF A NEW USER
   - Request a user account at: https://i2es.incb.org/User/Create
   - INCB will verify the authenticity of the request with your Competent National Authority (CNA).
   - A confirmation message appears that your request has been sent for approval.

2. LOG IN
   - Enter your user name and password.
   - A confirmation message appears that your request has type the Captcha (sum of digits that appears on the screen in this case).
   - Click on the Login button.

3. PASSWORD RECOVERY
   - Click on the forgot your password.
   - Enter the user name and the Captcha and click on next.
   - Enter the password answer and submit.
   - The password will be emailed to the user.
Administration - Masters

1. USER MANAGEMENT

- Users List
- Registration of a New User
- Edit User
- Change Password
- Country Settings

2. ESTABLISHMENTS

- Preparations
- Substances List
- Port List
- Estimates / Assessments List

3. PROPERTIES

- Navigation
- Dynamic filtering
- Expand / Collapse arrow in grids
4. IMPORTS

- Create import authorization
- Use of codes for CPS (Concentrate of poppy straw)
- View own import authorization
- Drafts
- Authorized import authorizations
- Cancelled import authorizations
- Authorized imports destined for re-export
- View counterpart import authorization
- Authorized import authorization
- Cancelled import authorizations

5. EXPORTS

- Create export authorization
- Create from pre-draft
- Create new authorization
- Drafts
- Authorized export authorizations
- Cancelled export authorizations
- View counterpart export authorization
- Authorized export authorization
- Cancelled export authorizations

6. CONFIRMATION OF EXPORTS

- Confirm own exports (from pre-drafts)
- View own confirmation of exports
- View counterpart confirmation of exports
More settings!

7. ENDORSMENTS
- Create endorsements (from pre-drafts)
- View own endorsements
- View counterpart endorsements

8. XML UPLOAD
- Import/export authorizations from XML
- Confirmation of exports from XML
- Endorsements from XML

9. ALERTS
- Alert messages grid: common features
- Show new alerts
- Short deliveries alert (2 types)
- Cancellations by counterpart (import/export authorizations)
- Excess exports (XML)
- Counterparts endorsements
- Imports not yet re-exported

Contact Information

International Import and Export Authorizations System
I2ES Team

http://i2es.incb.org/

incb.i2es@un.org

+43 1 260 604161